

ALGARKIRK PARISH COUNCIL

Mrs Maxine Warr
70 Park Road
BOSTON
Lincolnshire PE21 7JP
Telephone: 07815990019
Email: algarkirkpc1@outlook.com

7th November 2023

Dear Councillor

The next Parish Council meeting which will be held on **Tuesday 14th November 2023 at 7.20pm** in the Village Hall, Algarkirk.



Maxine Warr
Clerk

PUBLIC QUESTION TIME - To receive and consider questions submitted by members of the public (10 minutes)

AGENDA

1. APOLOGIES

To receive apologies for absence

2. DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST

- To receive Member's declarations of pecuniary or non-pecuniary interest
- To receive and consider any written requests for dispensation

3. MINUTES AND MATTERS ARISING

To approve as a correct record the minutes of the meeting held on Tuesday 19th September 2023 and note any matters arising (for information only)

4. PLANNING

Approved

To note application B/23/0270, The Chestnuts ,Green Lane, for the siting of 3 static caravans for holiday use, has been approved.

5. POLICE REPORT

No crimes have been reported during September.

6. CLERK'S REPORT

To receive a report on matters not on the agenda.

7. ALGARKIRK CHURCH

To discuss progress with cleaning and reopening the Church for a limited amount of services.
To consider arranging PAT testing for the Church heaters and equipment.
To note the generous offer of a water butt for the Church from a former resident.

8. REPORT ON OTHER PARISH MATTERS:

- a) Village Hall
- b) Playing Field:
 - a. to note that an emergency repair to the climbing frame has been carried out.
 - b. to consider options for cleaning/replacement of the the safety matting
 - c. to discuss booking an external inspection through RoSPA at a cost of £252 and discuss local inspections.
- c) Churchyard – to note a report of a sunken grave

9. FINANCE:

- To receive an update on financial matters and receive the bank reconciliation.
- To consider items for inclusion in the 2024/25 budget (first draft attached)
- To consider and approve the following invoices:
 - M Warr – salary for September and October (paid by Standing Order) - £407.84
 - M Warr – back pay following national pay award - £124.32
 - Lincoln Diocesan Trust – playing field rent - £107.50
 - T A Blackamore – grass cutting 2023 - £774.60

10. POLICIES – ANNUAL REVIEW

To review and adopt the following GDPR (General Data Protection Regulations) policies for 2023/24:

- Document and Retention Policy
- Email contact Privacy Notice
- Information data Protection Policy
- Privacy Notice
- Removable Media Policy

Email addresses – to consider changing to a secure email system for the Council and Councillors to comply with Assertion 3 of the Annual Governance Statement in the AGAR

11. EVENTS

To receive a report from the Remembrance Service on 10th November

To confirm the Christmas Carol Service on 16th December and discuss supplying refreshments.

12. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL

To receive reports and information if available

13. FUTURE AGENDA ITEMS

- Budget

14. NEXT MEETINGS

To confirm the date of the next meeting – Tuesday 9th January 2024, 7.20pm at the Village Hall

To confirm the meeting calendar for 2024:

Tuesday 12th March

April - no meeting

Tuesday 14th May – Annual Parish and Annual Meeting

June – no meeting

Tuesday 9th July

August – no meeting

Tuesday 10th September

October – no meeting

Tuesday 12th November

December – no meeting