

Algarkirk Parish Council

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MINUTES OF THE ANNUAL AND MONTHLY MEETINGS OF
ALGARKIRK PARISH COUNCIL HELD ON
TUESDAY 13th MAY 2025, 8.10pm FOLLOWING THE ANNUAL PARISH MEETING,
AT THE VILLAGE HALL, ALGARKIRK

Present: Councillors: G Reid (Chairman) M Spiller and D Reid.
Also Present: Mrs M Warr (Clerk), BBCllr James Cantwell

ANNUAL MEETING

1. ELECTION OF CHAIRMAN

Cllr George Reid was proposed, seconded and unanimously elected

RESOLVED: that Cllr George Reid was elected as Chairman

2. ELECTION OF VICE CHAIRMAN

Cllr Mandy Spiller was proposed, seconded and unanimously elected

RESOLVED: that Mandy Spiller was elected as Vice-Chairman

3. CO-OPTION APPLICATIONS

One application had been received and this was considered and unanimously approved. It was noted that Cllr S Walker had tendered his resignation and this was accepted with grateful thanks for his many years of service. The vacancy will be advertised.

RESOLVED: That, that James Cantwell is co-opted to the Parish Council

4. REVIEW OF STANDING ORDERS AND FINANCIAL REGULATIONS

RESOLVED: that, the revised NALC models of Standing Orders and Financial Regulations are adopted for 2025.

5. REGISTER OF INTERESTS

Members were reminded that any changes must be notified within 28 days.

Cllr Di Reid tendered her resignation, and this was accepted. Mrs Reid was warmly thanked for her long service with the Parish Council. The vacancy will be advertised.

The Annual Meeting closed at 8.21pm and was directly followed by the monthly meeting.

1/25. APOLOGIES

Apologies were received from BBCllr David Brown.

2/25 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST

None

3/25 MINUTES

The minutes of the meeting, held on 11th March 2025, were presented.

RESOLVED: that the minutes of the meeting, held on 11th March 2025, are approved as a true record.

4/25 COUNCILLOR VACANCY

No request had been made for an election, so the vacancy was advertised as co-option. Mrs Linda Shepherd attended the meeting and expressed an interest in joining the Council. She was unanimously approved.

RESOLVED: that, Linda Shepherd is co-opted to the Parish Council.

5/25 PLANNING

No items to discuss

6/25 POLICE REPORT

1 crime of burglary, in Lee Avenue and one 'other theft' in Walnut Lake Park was reported during February.

It is thought that the location of the burglary was registered in the wrong place on the map, as it should have been Church Lane.

7/25. CLERK'S REPORT

Defibrillator – a dog walker reported that the defibrillator had a 'not in use' sticker applied. The East Midlands Ambulance Service was contacted and it appears that these stickers have been applied to all defibrillators that are no longer registered on The Circuit.

'The defib had been retired from the Circuit late last year, this is normally due to checks of the device not being recorded on the Circuit at least every 90 days or no guardian details being recorded against the device from when we transitioned over to the Circuit'

The information required to reregister it on The Circuit will be uploaded at the earliest opportunity.

Tables for the Village Hall – 6 tables were ordered for the Village Hall, as agreed in the budget. They were delivered but when unpacked, one had a crack. This was returned and a replacement sent.

Green Bin for Church – this was delivered in March, but unfortunately initially in error to No 5 Church Lane.

HMRC Refund – There has been no further progress. They are still experiencing industrial action and it is not possible to make contact by telephone.

8/25 JOINT VILLAGES EMERGENCY GROUP

The group met in March and April and it was noted that Bicker PC and Wigtoft PC have now joined. A risk assessment program has been agreed for each area, starting with Sutterton on 25th May. There will be a volunteer event on 6th July at Algarkirk Village Hall, between 2pm and 4pm, to give the volunteers more details and assign responsibilities. It is hoped to complete the emergency plan by the end of the year. The next meeting of the group will be on 28th May.

9/25. REPORT ON OTHER PARISH MATTERS

- a) Village Hall – no further items to discuss
- b) Playing Field – no further items to discuss
- c) Churchyard – no further items to discuss

10/25. FINANCE:

The end of year bank reconciliation and summary of receipts and payments was received and noted.

The invoices below were accepted and agreed.

RESOLVED: that the following invoices are paid:

M Warr – salary for March and April (paid by Standing Order) - £446.96

M Warr – expenses – gift and card for LCCLR M Brookes - £15.00

Boston Borough Council – Footway lights - £2097.74

Zurich Insurance – Annual premium - £239.89 (long term agreement in operation)

Lincoln Diocese – 6 month playing field rent - £120 (paid in April)

Furniture@work – 6 tables for Village Hall – £590.40 (£98.40 VAT)

N Winter – Internal Audit - £85.00

Annual Return 2024/25

It was noted that the internal audit was completed with no recommendations.

RESOLVED: that,

- The internal audit report is accepted
- The Annual Governance Statement is approved and signed
- The Annual Governance and Accountability Return Accounting Statements are approved and signed
- The Certificate of Exemption for 2024/25 is approved, signed and will be sent to the External Auditor
- The Exercise of Public Rights runs from 3rd June to 14th July

ALGARKIRK PLAYING FIELD BANK ACCOUNT

The closure form was signed by two signatories of the account and will be forwarded to the bank for action.

11/25. LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL

The new Lincolnshire CClr, Paul Lock, had made contact and hopes to attend future meetings.

CClr Cantwell updated on several BBC matters:

A new food waste recycling service will be started soon.

The UK Shared Prosperity Fund has started a new round and this could be of benefit to village halls and other community groups.

A broken streetlight was reported in Pitcher Row Lane and this is being replaced.

12/25. FUTURE AGENDA ITEMS

Councillor Vacancies

Consider a community survey in order to develop a 3 year plan.

13/25. NEXT MEETING

The date for the next meeting was confirmed as Tuesday 8th July 2025, 7.20pm at the Village Hall.

There being no further business the meeting closed at 8.52pm

Signed -----

Date. -----