

# ALGARKIRK PARISH COUNCIL

Mrs Maxine Warr  
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6<sup>th</sup> May 2025

Dear Councillor

You are hereby summoned to attend the next Parish Council meeting which will be held on **Tuesday 13<sup>th</sup> May 2025 following the Annual Parish Meeting** in the Village Hall, Algarkirk.



Maxine Warr  
Clerk

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## Annual Meeting of the Council

### AGENDA

1. To elect a Chairman and accept the Chairman's declaration of acceptance
2. To elect a Vice-Chairman
3. To receive applications for co-option to the Council and fill the vacancy
4. To review, approve and adopt Standing Orders and Financial Regulations for 2025
5. Register of Interests (Members are reminded that any changes must be notified within 28 days)

### MONTHLY MEETING AGENDA

#### 1/25 APOLOGIES

To receive apologies for absence.

#### 2/25 DECLARATIONS OF PECUNIARY OR NON-PECUNIARY INTEREST

- To receive Member's declarations of pecuniary or non-pecuniary interest
- To receive and consider any written requests for dispensation

#### 3/25 MINUTES AND MATTERS ARISING

To approve as a correct record the minutes of the meeting held on Tuesday 11<sup>th</sup> March 2025 and note any matters arising (for information only)

#### 4/25 COUNCILLOR VACANCY

To note that following the resignation of Cllr E Walker, no requests were received for an election so the option to co opt is now available.

**5/25 PLANNING**

To receive any updates on planning matters

**6/25 POLICE REPORT**

1 crime of burglary, in Lee Avenue, and one 'other theft' in Walnut Lake Park was reported during February.

**7/25 CLERK'S REPORT**

To receive a report on matters not on the agenda.

**8/25 JOINT VILLAGES EMERGENCY GROUP**

The group met in March and April and it was noted that Bicker PC and Wigtoft PC have now joined. A risk assessment program has been agreed for each area, starting with Sutterton PC on 25<sup>th</sup> May. There will be a volunteer event on 6<sup>th</sup> July at Algarkirk Village Hall, between 2 and 4pm, to give the volunteers more details and assign responsibilities. The next meeting of the group will be on 28<sup>th</sup> May.

**9/25 REPORT ON OTHER PARISH MATTERS:**

- a) Village Hall
- b) Playing Field
- c) Churchyard

**10/25 FINANCE:**

- To receive an update on financial matters and receive the year end bank reconciliation
- To consider and approve the following invoices:
  - M Warr – salary for March and April (paid by Standing Order) - £446.96
  - Boston Borough Council – Footway lights - £2097.74
  - Zurich Insurance – Annual premium - £239.89 (long term agreement in operation)
  - Lincoln Diocese – 6 month playing field rent - £120 (paid in April)
  - Furniture@work – 6 tables for Village Hall – £590.40 (£98.40 VAT)
  - N Winter – Internal Audit - £85.00

**Annual Return 2024/25**

- To receive and accept the internal audit report
- To receive and approve the Annual Governance Statement
- To receive and approve the Annual Governance and Accountability Return Accounting Statements
- To receive and approve the Certificate of Exemption
- To note the Exercise of Public Rights runs from 3<sup>rd</sup> June to 14<sup>th</sup> July

**Algarkirk Playing Field Account** – to receive any updates on closing the account

**11/25 LINCOLNSHIRE COUNTY COUNCIL MATTERS AND BOSTON BOROUGH COUNCIL**

To receive reports and information and welcome the newly elected Lincolnshire County Councillor.

**12/25 FUTURE AGENDA ITEMS**

To consider items for the next agenda

**13/25 NEXT MEETING**

To confirm the date of the next meeting – Tuesday 8<sup>th</sup> July, 7.20pm at the Village Hall